

**SAPTA ADVISORY BOARD
MINUTES**

DATE: October 10, 2018
TIME: 9:00 am

	<i>Meeting</i>	<i>Videoconference</i>
LOCATION:	4126 Technology Way 2nd Floor, Conf. Room 201 Carson City, NV 89706	4220 S. Maryland Parkway Building D, Suite 810 Las Vegas, NV 89119

TELECONFERENCE: (888) 363-4735 / Access Code 3818294#

BOARD MEMBERS PRESENT

David Robeck, Co-Chair, Bridge Counseling	Lana Robards, Co-Chair, New Frontier
Andrea Zeller, Churchill Community Coalition	Leo Magridician, WestCare
Patrick Bozarth, Community Counseling Center	Jasmine Troop, HELP of Southern Nevada
Jolene Dalluhn, Quest Counseling	Jeff Munk, Frontier Community Coalition
Tammra Pearce, Bristlecone	
Michelle Padden, proxy for Michelle Berry, Center for the Application of Substance Abuse Technology (CASAT)	
Jennifer DeLett-Snyder, Join Together Northern Nevada	
Mary Cannizzaro, proxy for Jamie Ross, PACT Coalition	
Jared Ovitt, proxy for Denise Everett, Ridge House	

BOARD MEMBERS ABSENT

Ester Quilici, Vitality	Mari Hutchinson, Step 2
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OTHERS PRESENT

Dona Dmitrovic, Foundation for Recovery	Dana Roscom, Ridge House
Linda Lang, Nevada Statewide Coalition Partnership	Laura Oslund, PACE
Dr. Karen Torrey Green, Rural Nevada Counseling	Roxanne DeCarlo, The Empowerment Center
Joelle Gutman, Frontier Regional Behavioral Health Coordinator	

SAPTA/STATE STAFF PRESENT

Meg Matta, Substance Abuse Prevention and Treatment Agency (SAPTA)	
Auralie Jensen, SAPTA	J'Amie Frederick, SAPTA
Bill Kirby, SAPTA	Kendra Furlong, SAPTA
Judy Dumonte, SAPTA	Raul Martinez, SAPTA
Joan Waldock, SAPTA	

1. Roll Call, Introductions, and Announcements
Roll was called. Ms. Robards determined a quorum was present.
2. Public Comment
There was no public comment.
3. Approval of Minutes from the August 8, 2018 Meeting

Ms. DeLett-Snyder stated she did not remember having made some of the comments attributed to her. She was uncertain the summary of her comments was accurate. Ms. Robards pointed out that the Co-Chair's report listed Linda Lang as having been at the meeting in Washington, D.C. Ms. Troop moved to approve the minutes with that change. Ms. Padden seconded the motion. The motion passed.

4. Approval of Minutes from the Funding Subcommittee Meeting on September 19, 2018

Ms. Robards said the subcommittee has not met to approve the minutes. She expected there would be changes to the minutes before they are brought to the Advisory Board. Mr. Robeck said there was much to be clarified regarding the meeting. Mr. Martinez suggested waiting until the composition of the subcommittee has been approved at the next Advisory Board meeting. Mr. Robeck agreed. Mr. Robeck said there had been questions about the makeup of the subcommittee. The Office of the Attorney General provided clarification that the subcommittee would need to be approved by the majority of the Advisory Board. Mr. Martinez concurred.

5. Standing Informational Items:

- Co-Chair's Report

Ms. Robard pointed out that SAPTA has put together an attendance sheet of the 2018 SAPTA Advisory Board members. Mr. Robeck asked if reflected proxies. Mr. Martinez replied that information would be reflected in the minutes. He said the attendance sheet listed the names he was given as primary representatives for each agency. Mr. Robeck said he did not think it was accurate. Mr. Martinez agreed with him. Ms. Robards said they have encouraged agency board members to send representatives in their stead if they are unable to attend meetings so there can be a quorum. Mr. Robeck said the seat was held by the agency, not by the individual. Ms. Robards suggested going back through previous minutes to ensure representatives from the agencies were not in attendance.

Mr. Robeck pointed out that communication with SAPTA has gotten worse with Kyle Devine's departure. He said he had been hearing about issues on things that were not well discussed at the Advisory Board meeting and became hard-and-fast law. He added the sad part of that is it has been retroactive, making it more difficult for treatment providers.

- Substance Abuse Prevention and Treatment Agency (SAPTA) Report

Ms. Furlong provided SAPTA updates. She said the Division was doing interviews for Bureau Chief this week and next, so there should be a new Bureau Chief soon. She said they were working on grant amendments for treatment for block grant. They are working with central fiscal to close out federal fiscal year 2018 funds and add the new funds so providers will have block grant subgrants to sign soon.

She announced that a new Request for Proposal (RFP) would be released October 19. She said a bidders' conference will take place on October 25. The RFP is for primary prevention—established community coalitions having the 12 sectors represented and having a certified prevention specialist on staff. She added that the funding sources covered under this are Partnership for Success (PFS), the SAPTA Block Grant (20 percent), and the State General Fund. She said SAPTA was approved for approximately \$2.2 million over five years. The priorities set for it are alcohol, marijuana, and amphetamines. The money will go directly to prevention coalitions. 85 percent of those funds must be at the community level.

Ms. Furlong asked for positive stories. Ms. DeLett-Snyder reported her agency had a new bookkeeper who started in the last week. She said at the last meeting she talked about her bookkeeper having a problem with Requests for Reimbursements (RFRs). As a result, the Help Desk team got everything set up really easy for the new bookkeeper who was able, on her first day, go in and take a look at the RFRs and how things were processed. She was able to get up to speed quickly.

Mr. Munk said the new system of entering RFRs seemed to be working well. He said he likes going into the system, downloading all the receipts and invoices into the system. He said he likes the tracking ability—he has a response with tracking number within 30 minutes. He added the reimbursements are quickly, usually within 25 days.

Ms. Robards asked if the treatment side had any positive stories to report. Ms. DeCarlo said she enjoyed the new system, uploading documents, sending an email. The system acknowledges receipt. The payments have been expedient. Ms. Robards said she has heard others say that some RFRs are taking longer to process. Ms. Furlong said they can pull reports through the tracking system to identify where the slowdowns are and if they are related to providers, analysts, or if there was a specific problem. The tracking system will be used to improve performance. Ms. Robards asked if there was an estimated timeframe between the time the RFR is submitted and it when it goes to the next step for approval. Ms. Furlong said it is 30 days from the time a correct RFR is submitted before payment will be cut. It is difficult to say because it could, depending on how many times the analyst and the provider go back and forth on corrections and then there are other levels where if something gets through to the next level and there is a problem and it gets bounced back. The goal is to have them approved in 30 days or less. She added there could be slowdowns because of staffing, although analysts have backups. She asked that anyone missing a payment call SAPTA immediately to let us know. She said they could call her, or their analyst, Sara Weaver, or Dana Rael for help. Mr. Robeck asked if SAPTA was fully staffed except for Bureau Chief. Mr. Furlong replied there were some vacant positions: Grants and Projects Analyst II, Clinical Program Planner I will be coming on at the end of October; Psychologist III will be coming on at the end of October; Clinical Program Manager; Bureau Chief; analyst working with Ruth Condray. There are some vacant positions, most of which are in the process of being filled or close to being chosen. Ms. DeLett-Snyder asked if any of those positions will intervention with prevention, or if they were all with treatment. Ms. Furlong replied the Grants and Projects Analyst II will interface with prevention. That position was vacated by Laurie Gleason. The replacement will be doing some monitors. Ms. Furlong said there were no vacant program positions.

Mr. Robeck asked who was drafting the Requests for Applications (RFAs). He said it seemed as if CASAT and others were involved. He asked if SAPTA was outsourcing for it now or is SAPTA overseeing them. Ms. Furlong for the State Targeted Response (STR) and Certified Community Behavioral Health Clinics, SAPTA did not have the internal capacity to be able to run all of that on our own so CASAT helped us. For internal things, like specific RFAs for prevention or treatment are being handled internally by our teams, usually led by Mr. Erickson. She added that as new dollars became available, SAPTA wants to be able to handle those in-house but that depends on what our capacity is to be able to effectively push those dollars. Ms. DeLett-Snyder commented that there is a theory and there is a practical application of the theory. Some of these RFAs or information put out the people who are writing them should understand how they are to be completed. If the person who is writing it actually had to complete it, if they took the time to complete or practice it and realize there is an error that needs to be fixed before it goes out to the public. She said she used to write RFAs. She would encourage SAPTA that if they do not have people who have actually been on both sides of that, maybe you want to get some feedback from people who have been on both sides because then you can write a better RFA. Mr. Robeck said he asked about SAPTA staffing because it gets convoluted when you have to go out to different sources to find the information. At the last Board meeting, CASAT talked about the STR funds, where they went, and why people have not gotten funded. He was at a meeting the other day and found out there were a lot of providers funded and he was not sure that all of them even applied. Others had not yet been notified that they were declined. He suggested it might be getting a little too loose, and that the agency should tighten things up. Ms. Furlong replied that she was working closely with Laurie Gleason, the new Management Analyst III. She said they are working with fiscal on

transferring over into the new reconciliation/declining balance tracking system of all of their subgrants and funding sources. Once the transition is complete, they will be able to monitor things a lot more closely. She continued that Laurie is working with STR and is overseeing other funding sources to make sure that we are where we need to be. She has been clearing up some of the backlog with closing out the fiscal year and beginning the new. It is a process, not something that was ready for her.

- Center for the Application of Substance Abuse Technologies (CASAT) Report
Ms. Padden said the three first-year grantees that were funded as Integrated Opioid Treatment and Recovery Centers (IOTRCs) will have their first certification site visits in the next six to eight weeks. The Governor's Accountability Taskforce will cover all of the opioid funding that comes into Nevada will meet on October 31 at 9:00 a.m. in the Old Assembly Chambers at the Capitol Building in Carson City and in the Grant Sawyer Office in the Governor's Office Conference Room in Las Vegas.

She gave information regarding in-person trainings:

- Columbia Suicide Severity Rating Scale November 17 at the Redfield Campus. Registration is open this week. It is a free training.
- Clinical Supervision October 11 and 12 in Reno and October 18 and 19 in Las Vegas. There are still spots available for this training.
- Clinical Supervision Refresher November 15 in Reno and November 16 in Las Vegas. There are spots available.
- Suicide Assessment for the Juvenile Population November 2 in Reno and December 7 in Las Vegas. There are spots available.

Upcoming webinars are:

- October 15—The New Pediatric Epidemic, how diet, inflammation, immune system, and behavior are connected.
- December 17—Suicide Screening and Referral

Other trainings that are being put into the calendar are:

- Adverse Childhood Experiences (ACES)
- Eating Disorders
- Confidentiality and Health Insurance Portability and Accountability Act (HIPAA)
- Promoting Whole Person Wellness
- Adolescent Motivational Interviewing

Trainings coming in January include:

- Suicide Prevention
- (On-line) Clinical Supervision for Licensed Alcohol and Drug Counselors (LADCs)

Mr. Robeck asked if all those trainings were posting online. She replied they were.

Ms. DeLett-Snyder asked if the STR list of funded agencies was made public by SAPTA. She asked if information like that could be sent out by ListServ. Mr. Robeck said he thought that was important because Nevada is a small state. Most providers and prevention agencies know each other. He thought the information should be made available, not so they could judge things, but so that SAPTA is transparent. It would help agencies put the pieces together so that if he knew an agency received funding, he could refer clients to it. If he did not know that, he could not.

State Opioid Response (SOR) Grant

Ms. DeLett-Snyder asked if there was any information about the SOR Grant. Ms. Padden said the grants are still being put together. She has not additional information.

- Medicaid Report
No representative from Medicaid participated in the meeting.

6. Make Recommendation of Agenda Items for the Next Meeting on December 12, 2018

Mr. Robeck said they would need to determine the makeup of the Funding Subcommittee. He asked if there was anything going legislatively, pointing out that elections are coming and there will be a new governor. He asked if there were things they needed to discuss as a body. Ms. DeLett-Snyder asked if it would be helpful to know the Bill Draft Requests (BDRs) the Behavioral Health Boards will be bringing forward. Mr. Robeck said he knew the boards were meeting and were deliberating on issues and yet the Advisory Board did not hear much about them. He asked if SAPTA could help in contacting the boards and asking for insight they would like to share or have representatives participate at the next meeting. Ms. Gutman said she is the regional behavioral health coordinator for the rural region. She said she would be happy to share all four BDRs with the Board. She can speak on behalf of all four. They have given several presentations to other boards about the BDRs submitted September 1 were. Mr. Martinez said he would coordinate with her to have an agenda item for the next meeting. Mr. Robeck said it would be helpful to be able to review those documents prior to the next meeting. Ms. Gutman said they are posted on the Division of Public and Behavioral Health website with their meeting information. Dr. Torry Green said the Northern Nevada Behavioral Health Board was currently meeting. The schedules for the regional board meetings can be found [here](#). Mr. Robeck was concerned as this suggested that they were still working in silos, and not really sharing information. Ms. Robards said she has participated in some of the workgroup activities that moved up to the Regional Behavioral Health Policy Board. She said she was actively involved in the one that includes Churchill County. She would like this as an agenda item so that she could see what some of the other suggestions were. She said she knew there was collaboration among the boards so that the BDRs being put forward, one from each of the Regional Behavioral Health Boards, were due on September 1. Ms. Gutman said the chairs and coordinators of the boards meet at least monthly. Ms. Robards said it would be nice to bring to this Board what everybody has been doing and the BDRs they are pushing forward. Everything they are pushing forward affects all of them. Ms. Gutman said they need the support of everybody involved because that is how you get a BDR passed. Dr. Torry Green said she is on the Behavioral Health Planning and Advisory Council (BHPAC). She said BHPAC had requested the Behavioral Health Boards to all present their BDRs to inform them. Their next meeting is November 1 at 1 p.m. at 4150 Technology Way and at the Desert Regional Center. She thought it would be helpful to have a presentation, agreeing that behavioral health and substance abuse were being siloed. She said there were some people on the board who do not know anything about the current state of substance abuse prevention. She asked if someone from SAPTA could give a presentation. Mr. Kirby agreed. Mr. Robeck asked if someone from SAPTA would get that information out. Mr. Martinez said he would coordinate with the behavioral health coordinators on an agenda item. Mr. Robeck asked him if he would forward things on that are sent to him from other bodies or provide a list of websites where the information could be gathered. Ms. DeLett-Snyder said the Legislative Committee on Healthcare voted to give the health districts money per person for substance abuse. Ms. Lang said they voted to move forward in a BDR \$5 per capita for money that would go toward behavioral health, but they were not specific. Originally, the money was to be used to support the marijuana funds, but that was not the end result. Now it goes to trying to find money in the General Fund to support this. Ms. Gutman said she heard the Washoe board talk about it more than any of the other boards did because a lot of the rural counties do not have Boards of Health or Health Districts. She said she was not sure where that money would go. She was under the impression it was still undecided how the money would come down and when. Ms. DeLett-Snyder said the Board needed to know things like this. She pointed out that they talked about being in silos, these things pop up—whether it is the Health Districts trying to get into the substance abuse game where they haven't in the past been involved in these issues or if it is other BDRs. She wondered if they should create a subcommittee or enlist the help of someone who can get them a list of all the BDRs that would affect substance abuse providers. She thought there were bills that would impact them this legislative session and they should be proactive and be on the front end looking at that stuff.

Mr. Robeck said that sounded like a separate agenda item to him. He said he just heard that \$5 per capita would go to the Health Departments. He said that is a huge number. He wished provides had \$5 per capita to split up among the existing treatment agencies at the table. He said it sounded like there was some question as to whether that money was committed yet or how it would be committed. Hopefully, it is not all committed into additional bureaucracy in the State but is actually getting out to the clients who need treatment. Mr. Martinez said he would work with Ms. DeLett-Snyder to get that on the next agenda.

7. Public Comment

Andrea Zeller commented that she had been in attendance.

8. Adjourn

Ms. DeLett-Snyder made a motion to adjourn. Ms. Troop seconded. The motion passed. The meeting adjourned at 9:50 a.m.

DRAFT